

St Peter's RC

Primary School

Prospectus



North Leas Avenue
Scarborough
North Yorkshire

ST PETER'S RC SCHOOL
NORTH LEAS AVENUE
SCARBOROUGH
YO12 6LX

TELEPHONE (01723) 372720

WELCOME TO ST PETER'S ROMAN CATHOLIC SCHOOL

St Peter's School welcomes all children and their parents. We recognise the crucial role parents play in the education of their children. We share with you a desire to give the very best education to your child, in which excellence and enjoyment characterise the learning process.

We hope to develop close links between your family and school as we work together, to ensure your child's educational and social development.

We seek to create a relationship between home and school based on a clear understanding of the school's purpose, aims and expectations. Communication is vital to this process and we always try to keep parents fully informed about life in school and their own child's progress.

Parents are valued for the enormous support they give to their children and we hope they always feel welcome in school.

This booklet provides information about our school, but we hope that you will take the opportunity to visit and see the school in operation.

Mrs L Finlay
Head Teacher

Mrs K Grindley
Chair of Governors

ST PETER'S RC AIDED PRIMARY SCHOOL

NORTH LEAS AVENUE
SCARBOROUGH
NORTH YORKSHIRE
YO12 6LX

TELEPHONE (01723) 372720

The Chair of Governors: Mrs Kerry Grindley

Headteacher: Mrs L Finlay

St Peter's School is a Catholic Voluntary Aided Primary School for Boys and Girls, which opened in September 1992.

The purpose built school is designed with a central outdoor courtyard enabling outdoor learning to take place in fine weather. There are two large playgrounds, one for Foundation Stage and KS1 and one for KS2, as well as grassed areas on all sides of the building.

The area is kept traffic free and security gates and fencing ensure a safe environment for children.

Access to the school at the front door is via a secure entry system. Cloakroom doors to the playground have security locks preventing entry from the outside, but are easily opened from the inside.

We welcome suggestions from parents on further ways to continually improve safety for all children.



MISSION STATEMENT

St Peter's is a Catholic School, which is committed to continually striving for excellence. We do so because we recognise that each child is a unique creation, made in the image of God for a divine purpose and an eternal destiny.

ETHOS STATEMENT

St Peter's School recognises that Gospel values and the teachings of Christ are central to the life of the school.

Teachers, parents and Governors share a common purpose in the task of educating all our children, developing within them understanding, justice, tolerance and sensitivity to the needs of others, thus enabling them to take their role as contributing members of society.

Each child is entitled to be given the opportunity to develop his / her talents to the full.

The whole school community will fully support the spiritual, intellectual, physical, social, cultural, emotional and moral development of all its pupils.

To achieve these aims the school is organised as a community -

- where God is experienced in reality;
- where the truths of the catholic faith and principles of morality are taught and valued;
- where the faith is celebrated in the liturgy; and
- where the Gospel is translated into daily life action.

Where each person is respected and valued as unique in the image of God.

AIMS

To develop the practice and understanding of Gospel Values in the child so that his/her actions are reflective of the teachings of Christ.

To heighten the awareness and appreciation of creation through the study of the environment.

To help the pupils to acquire knowledge, skills and understanding which are relevant to the personal growth and to the rapidly changing world.

To develop within the pupil the ability to understand and use language and number fluently and effectively.

To foster a sympathetic understanding and tolerance of the diversity of religious, cultural and racial groups within our community.

To help pupils to develop an awareness and appreciation of human achievements and aspirations.

To help pupils to develop an appreciation of education as a lifelong and enjoyable process.

To develop the child's sense of responsibility, self-reliance and individuality; enabling them to contribute fully, as responsible adults, to future society.

Our emphasis, throughout the school, is to provide a framework of experiences through which each child may attain his/her optimum growth educationally, emotionally and spiritually. This framework is at the heart of our belief that each child is created, uniquely, in the image of God and as such, should have access to a differentiated, organised, stimulating curriculum which best meets the individuals needs.

SCHOOL GOVERNORS

Chairman of Governors:	Mrs K Grindley
Vice-Chairman:	Mr S Green
Foundation Governors:	Miss G Watson Mrs A Smith Mrs P Grundy Mrs S Broadbent Mrs C Wright
NYCC Representatives	Mr S Green
Teacher Governor:	Mrs K Batters Mrs J Tomlinson
Parent Elected Governor:	Mrs M Agnew Mrs A Wiles
Headteacher:	Mrs L Finlay
Clerk to Governors:	Mr R Hobson

TEACHING STAFF

Head Teacher: Mrs L Finlay

Deputy Head Teacher: Mr A Krlic

Y6. Mr A Krlic
Y5. Mr N Turley
Y4. Mr D Lockwood
Y3. Mrs J Kershaw
Y2. Miss S Roberts
Y1. Miss S Agar
F. Mrs J Tomlinson/Mrs M Greaves

VISITING MUSIC TEACHERS

Ms L McKay
Miss L Clarke
Mr R Ellis

NON-TEACHING STAFF

School Secretary: Mrs A Eastwood
Clerical Assistant: Mrs H Clough

Teaching Assistants: Mrs K Batters
Mrs J Dickinson
Mrs C Richardson
Mrs L Haddington
Mrs D Hartley
Mrs S Bayes
Mrs H Grierson
Mrs H Rutter
Miss G Clubb
Mrs K Jones
Mrs K Anderson

School Caretaker: Mr P Dawson
Cleaner: Mrs A Jones

Cook-in-charge: Mrs A Charter
Assistants: Mrs D West

Lunchtime Supervisors:

Mrs S Clark	Mrs L Redford
Mrs P Chapman	Mrs G Cammish
Mrs M Duncan	Mrs B Boldison
Mrs G Guy	Mrs C Towner
Mrs M Bulmer	

ADMISSION ARRANGEMENTS

We may legally admit up to a maximum of thirty children to each year group in KS1. The criteria for entry are clearly set out in our Admission Policy, which is available upon request.

Arrangements have been made by the Governors to admit children who are covered by the regulations as stated in the policy at times other than the September admission.

The School's standard number is 28.

The Governing Board set the admission limit at 30 for September 2011

The admission limit for 2011/2012 is 30.

To enable those young children who are not five years old to settle happily into school life, and to make a smooth transition from previous pre-school settings, a carefully structured staggered entry system is implemented during the first two weeks of the September term.

Parents have the option of part-time education for their children in the first term. This is sometimes of great benefit to children who are very young in the year group and to any others who find the full day very demanding.

The class teacher and headteacher will advise if this would be appropriate for a particular child.

ARRANGEMENTS FOR PARENTS TO VISIT THE SCHOOL

Parents who are considering sending their child to St Peter's should contact the Head Teacher or School Secretary to arrange a suitable date and time to visit the school.

ORGANISATION OF THE SCHOOL

1. Foundation Stage children are admitted to the school in September at the beginning of the school year in which they become five years of age. There is one mixed ability class.
2. Key Stage 1 is organised into two mixed ability classes according to age, Y1 and Y2. The children in each class are predominantly of the same age group (1 September – 31 August).
3. Key Stage 2 is organised into mixed ability classes according to age, Y3, Y4, Y5 and Y6. The children in each class are predominantly of the same age group (1 September – 31 August).

CURRICULUM

Following Government Guidelines, the National Curriculum is taught throughout the school. The children will receive teaching in the following core subjects:

English
Mathematics
Science
Religious Education
Information and Communication Technology (ICT)

And the foundation subjects:

History
Geography
Design Technology
Art
Music
Physical Education

Provision is made for Special Educational Needs pupils to enable them to have full access to the curriculum.

The English curriculum is so organised that children will learn:-

- a) To communicate clearly and confidently in speech and writing, in ways appropriate for various occasions and purposes.
- b) To read fluently and accurately, with understanding, feeling and discrimination. We have a large supply of non-fiction books, and a new library was built in 2004.
- c) To listen attentively and with understanding.
- d) To develop a legible style of handwriting (Nelson Scheme), a satisfactory standard of spelling syntax, punctuation and usage
- e) To write in a variety of styles and for a range of purposes.

Literacy skills are taught in accordance with National Guidelines and teachers deliver the curriculum in such a way as to make the subject interesting, exciting and challenging.

Drama and role play are important in the acquisition of language and literacy skills, and the school frequently invites visiting theatre groups, authors, consultants, etc to come into school and enrich the curriculum.

The Maths Curriculum follows National Guidelines and is delivered daily in a designated Numeracy lesson, as well as in other subject and topic areas. We aim to teach children to understand mathematical concepts, to acquire computational skills with speed and accuracy and be able to apply mathematical knowledge and ideas to a wide variety of real-life situations.

In Science, children learn to observe living and inanimate things, record findings, pose questions and set-up investigations as part of the on-going learning and acquiring of scientific knowledge and ideas. We place great emphasis on experiential learning and children are actively encouraged to investigate solutions, interpret evidence, analyse and solve problems.

RE. This subject is taught in the context of a living faith so that children not only learn the doctrine of the Catholic faith and principles of morality as set out in the National RE programme 'Here I Am', but also play an active part in celebrating the liturgy of the Church and becoming involved in activities that create global links with the Church in other parts of the world, eg fundraising activities for CAFOD.

We receive great support and help from the parish priests of St Peter's and St Joseph's Church. They come into school on a regular, weekly basis and lead worship with class groups. On Holy Days or special occasions, Mass is celebrated in the School Hall or in one of the Churches. Mass is also celebrated in classes, with the children helping with the preparation and prayers of the liturgy.

As a Voluntary Aided Catholic School our ethos permeates across the whole curriculum and not just RE. The whole aim of the school is the Christian growth and development of the children. It is an important consideration for any parent before seeking a Catholic education for their child. We look to all parents to fully support us in this aim.

EDUCATION IN PERSONAL RELATIONSHIPS (EPR) AND SEX EDUCATION

EPR is part of the new curriculum for KS1, to be taught within the RE scheme of work. The main elements are to be adapted from 'In the Beginning' a Catholic Sex Education scheme which has been accepted by the Governing Body.

Parents are actively involved in the sharing and presentation of this scheme as children record their activities in Home-School partnership booklets.

ARRANGEMENTS FOR PASTORAL CARE

The pastoral care of each child is the concern of the Headteacher and each member of staff, both teaching and non-teaching.

Parents will be informed of any marked changes of behaviour, absences or deterioration of conduct. Please inform school on the first day of your child's absence. (This is a safeguard against a child playing truant). During a prolonged absence please telephone the School Secretary to keep school updated on the progress of your child.

In the case of frequent absences for which no satisfactory explanation has been offered the school will attempt to contact the parents and may finally involve the Education Officer.

If you have to take your child to visit the doctor or dentist during school time, please send a note giving the day and time of appointment. Children should be collected from their classroom by the parent or a named responsible adult. If you are unable to collect your child from school, please give prior notice to school, with details of a named adult who will be responsible for your child. If alternative arrangements are made for older children (KS2) to make their own way home, either by walking or public transport, school must be informed of those arrangements.

Children who need medication such as tablets, medicines etc, should give them to Mrs Eastwood at the school office. Inhalers should be given to the class teacher. Prescribed medicine should only be brought to school with written instructions as to their use. We are not able to administer non-prescribed medicine, eg paracetamol. Parents may if they feel it necessary, come into school to give medicine to their own child.

Parents must be contactable during the day, either personally or through another named person. It is advisable to let school have the names and telephone numbers of the 'next contact persons'.

The percentage of unauthorised absences during 2006/07 was 0.1%.
The percentage of authorised absences during 2006/07 was 5.4%

PUPILS WITH SPECIAL NEEDS

We follow precisely the National Guidelines as laid out in the Code of Practice for Special Educational Needs.

Provision is made, within the curriculum for the emotional and physical development of each child, throughout their time in school. Children are closely monitored and assessed by their teacher. When any concerns about areas of development are noted, the teacher will arrange to have a discussion with parents prior to taking any action.

We have access to the full range of support services that are provided by the North Yorkshire County Council. The Special Needs Coordinator in school will contact the appropriate service as required. Parents are fully consulted about any change in provision for their child. Examples of extra provision and resources are:

- Learning Support Services
- Hearing Support Services
- Vision Support Services
- Behaviour Support Services
- English as a Second Language
- Occupational Therapist.
- Speech Therapist

We liaise closely with the medical and child welfare services.

SCHOOL REPORTS

All parents will be invited to school during the Autumn and Spring Terms to discuss, with the teachers, the progress of their children. In addition, written reports will be sent to all parents at the end of the Summer Term. Parents are invited to an Open Evening in the Summer Term to look at children's work and if they wish to have a private or extended consultation with the class teacher, they may arrange it for a mutually convenient time.

CHILD ASSESSMENT

In primary schools the curriculum is organised into three Key Stages. Foundation Stage age 4 to 5 years, Key Stage 1 ages 5 to 7 and Key Stage 2 ages 7 to 11.

All children aged four or five are assessed on entry to school within the first half term of their entry to school. A Baseline Assessment, accredited by North Yorkshire LEA takes place at the end of the summer term.

The National Curriculum provides attainment targets for children in science, English, mathematics, technology, history, geography, art, music and physical education, which set out what each child should know, understand and be able to do.

In class the teacher will assess the children's work throughout each term in all subjects. Parents will be informed on their child's progress at parents' evenings. Pre arranged meetings can be made by parents if they feel there is an area of concern to be addressed or shared.

There will be standard assessment tasks at the end of each Key Stage. Standard assessment tasks (SAT's) are the arrangements for assessing pupils at, or near, the end of each Key Stage, for the purpose of ascertaining what they have achieved in the attainment targets for that Stage. The level of attainment a child reaches will be based upon the SAT's results and the teachers assessment. The school also use standardised tests to assess Key Stage 2 children in Reading, Spelling, Language, Mathematics and Science.

The following two pages contain the results of the KS1 and KS2 National Curriculum Assessments. The results are to the nearest percent.

HOMEWORK

Homework is an important part of learning because it gives children opportunities to:

- Consolidate what they have learned in class lessons.
- Practice skills.
- Share their work with parents and other members of the family.
- Learn to use a wide range of resources.
- Learn self-discipline and perseverance.
- Develop the habit of homework.
- Plan and use their time effectively.

Foundation and Key Stage 1 homework tasks will include a range of activities where there will be a focus on sharing with parents / carers. We have found that children, whose parents are keenly interested and involved with the work done in school, are able to make greater progress.

Children will bring home word games, spellings, reading, number puzzles etc. We strongly recommend that parents make some time, 10 – 15 minutes per day, for sharing books, reading together and making this a special and enjoyable time together. This encourages children to develop a love of books and gives them powerful motivation to progress in reading.

Key Stage 2 homework will include:

- Reading in preparation for lessons.
- Preparing presentations.
- Researching information for projects
- Skill practice, eg spelling, handwriting, maths, drafting written work.
- Completion of class-based tasks.
- Reading – library books.

This is not a comprehensive list, but it does give an idea of the range of tasks. By Upper Key Stage 2, children would normally be expected to do half an hour per day.

We try to ensure that children have sufficient time to include other activities, eg swimming, ballet, music, brownies / cubs etc into their days. Teachers are always prepared to be flexible about homework if parents communicate with them when children are involved in other activities. In such special cases, it may be possible for some homework to be done in school.

In summary, the time spent on homework (including Numeracy) will be:

Years 1 and 2 approximately 1 hour per week
(reading, spelling, other literacy work and number work)

Years 3 and 4 approximately 1.5 hours per week
(reading, spelling, literacy and number work)

Years 5 and 6 approximately 30 minutes per day
(regular homework, emphasising Numeracy and literacy, but also including a wider range of subjects.

Daily reading is also requested, either as part of the homework, or in addition to it.

Parental responsibility is acknowledged in the Home-School Agreement.

THE SCHOOL DAY

Morning Session 08.50 – 10.30 10.45 – 12.15 KS1 and Foundation
08.50 – 10.30 10.45 – 12.15 KS 2

Afternoon Session 13.15 – 14.30 14.45 - 15.15 KS1 and Foundation
13.15 – 15.15 KS2

Teaching time – KS1 and Foundation :22.5 hours per week.
- KS2: 23.5 hours per week.

SCHOOL TERMS AND HALF TERM HOLIDAYS – 2011/12

	Break Up	Return to School
SUMMER 2011	Friday 22nd July	Monday 5th September
OCT HALF TERM	Friday 21st October	Tuesday 1st November
CHRISTMAS	Tuesday 20th December	Monday 9th January 2012
FEB HALF TERM	Friday 10 th February	Monday 20 th February
EASTER	Friday 30 th March	Monday 16 th April
BANK HOLIDAY	Friday 4th May	Tuesday 8th May
MAY HALF TERM	Thursday 31st May	Monday 11th June
SUMMER 2012	Friday 20th July	TBA

TEACHER TRAINING DAYS

Thursday 1st September 2011
Friday 2nd September 2011
Monday 31st October 2011
Friday 6th January 2012
Friday 1st June 2012

ACTIVITIES SOCIETIES

Depending on the availability of staff and facilities, children will have the opportunity to participate in the following activities:-

Swimming - Each junior class visits the Indoor Pool for at least one half term each year on Friday mornings.

Football/Netball/Hockey - the older pupils participate in league fixtures or friendly matches and inter-school competitions.

During the summer children have the opportunity to participate in Kwik Cricket, Running and Rounders. Scarborough Football Club facilitate coaching in football skills, and Scarborough Cricket Club facilitates coaching in cricket skills.

Music - music plays an important part in the school curriculum. Children who show an aptitude will have an opportunity to learn to play an instrument - recorders, tuned and untuned percussion, guitar and violin, and a variety of woodwind and brass instruments. Peripatetic teachers from the LEA provide tuition.

Safety - films, lectures and visits are used to make the children aware of safety in the home, on the road and in the water. Cycling Proficiency tests are held for year 6 children. They are arranged in conjunction with Scarborough Borough Council who makes a charge for their services.

Regular visits are arranged for the police and firemen to foster an understanding of their roles in society.

School Visits - whenever possible visits are arranged to places of local interest that are connected with the units of study being undertaken by pupils. St Peter's School is ideally placed, being close to Peasholm Park, the beach and other places of local interest.

Each Year group participates in an Educational visit related to a particular curriculum study.

Children from Y6 are given the opportunity to visit East Barnby for a week, as an integral part of the PE and Geography Curriculum.

SCHOOL UNIFORM

Parents are asked to send their child to school in the uniform, detailed below, which was agreed by parents and members of staff as sensible, taking into account that some children travel long distances to school.

The Uniform for GIRLS comprises:-

Skirt (pleated)	Navy
Pinafore Dress	Navy
Trousers	Navy
Blouse	Plain White
Socks or Tights	White, Navy
Summer Dress	Blue and white stripe
School Tie	(Can be purchased from school)
Sweatshirts/Cardigan/Fleece	Navy (with school crest available from School)
Shoes	Black/navy

The Uniform for BOYS Comprises

Shirt	Plain white
Trousers	Grey/black
Socks	Grey
Polo Shirt (summer)	White
School Tie	(Can be purchased from school)
Sweatshirts/jumper/Fleece	Navy (with school crest available from School)
Shoes	Black

PE and GAMES DRESS (Boys and Girls)

White T-shirt, navy shorts, PE shoes or training shoes with gym bag marked with child's name. PE, games and swimming are essential parts of the curriculum and are important for the physical development of the child. When your child is unable to take part in these activities through ill health or injury please inform the school by note or telephone as soon as possible.

All PE apparatus work is done in bare feet, plimsolls or gym shoes. The final decision is made by the teacher responsible for teaching the pupil. If your child has a foot infection, please notify the school.

In the interests of Health and Safety, appropriate kit should be worn and all jewellery and other personal effects removed before a PE lesson and swimming activities.

The wearing of jewellery is not encouraged at St Peter's School. Small ear studs are permitted, but must be removed during PE activities.

School Meals

School meals are provided at a price set by the Education Committee. Certain children will be eligible for free meals depending on the income of their parents. Full information may be obtained from the The Welfare Team, The Education Office, Ainsty Road, Harrogate HG1 4XU
Tel: 01609 533405

Alternatively a child may bring a packed lunch to school.

Personal Property

Parents are asked to mark each individual item of school clothing with the child's name.

Children are supplied with pens, pencils, rulers and other equipment for their education. It is NOT necessary or desirable for children to bring to school valuable possessions. The Governors and the Local Education Authority cannot be held responsible for the loss or damage of such items and therefore they should not be brought to school.

St Peter's Parents Association

All parents automatically become members of the Parent's Association, which organises social and money-raising events throughout the year and gives invaluable support to the school. The Annual General Meeting is arranged each year in October when the year's events in the school are reviewed.

DISCIPLINE

Politeness, good manners and respect for other people and their property are expected at all times, and it is the responsibility of the whole school community to ensure that behaviour is based on a sense of community and our shared values.

St Peter's reinforces good behaviour by following the 'Golden Rules' system, providing a range of rewards, which include praise, stickers, house points and special acknowledgement during school assemblies.

Breaches of discipline that occur are dealt with by the teacher at the time or referred to the Headteacher.

The Headteacher will contact the parents of a child with a persistent behaviour problem to discuss the difficulty, and the way forward.

It is necessary to have school rules in order that the school should function smoothly. We have our own Behaviour Policy, which sets out the aims, code of conduct, incentive schemes and sanctions. This policy is shared with children and parents.

The importance of adhering to School Rules is made clear to children through discussions with staff in class, in assembly and if appropriate on an individual basis.

Children are strongly encouraged to take on responsibility for their own school community.

It is therefore very important that the positive aspects of praise and reward should have great emphasis. Good discipline is based on mutual respect and has a very high priority in our school.

BULLYING

Staff, parents and children at St Peter's School work together to create a happy, caring and safe learning environment. Bullying, whether verbal, physical or indirect, is not tolerated. The school takes very seriously its responsibility to prevent occurrences of bullying and will deal with any incidents quickly and effectively.

PUPIL'S CODE OF CONDUCT

The one rule for all of us in school is **everyone will act with courtesy and consideration to others at all times.**

This means that:

- 1 **You always try to understand other people's point of view.**
- 2 **In class always do your best for your teacher.** (This means listening carefully, following instructions, helping each other when appropriate and being sensible at all times).
- 3 **You move gently and quietly about school.** (This means never running, barging or shouting, but being ready to help by opening doors, standing back to let people pass and helping to carry things).
- 4 **You always speak politely to everyone** and treat others in a kind and friendly way.
- 5 **You keep the school clean and tidy** so that it is a welcoming place we can all be proud of.

Charging for School Activities

The full cost of board and lodging on any residential visits will be charged (see charging and remission policy).

Where tuition in the playing of a musical instrument is specifically set up for a single individual an appropriate fee is charged to cover the County Council's costs (see charging and remission policy). This will not apply where a group declines in number to a single individual.

A charge will be made for the full cost of activities which take place wholly or mainly outside school hours but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education.

Remission of charges for school activities

- (a) On residential visits wholly or mainly in school hours in the definition of the Act or provided as part of the syllabus for a prescribed public examination or in order to fulfil statutory duties relating to the National Curriculum or to Religious Education charges for board and lodging will be remitted for pupils whose parents are in receipt of Income Support or Family Credit, the costs to be found from within existing school resources. (NB this does not apply at Humphry Head, Bewerley Park and East Barnby, where the cost of remission will be borne by the County).
- (b) Where a charge is made for individual tuition in the playing of a musical instrument remission is given for pupils whose parents are in receipt of Income Support.

Voluntary Contributions

The Head Teacher may seek voluntary contributions from parents. These might be in connection with any activity - in or out of school hours - provided the contributions are genuinely voluntary and that a parent's inability or unwillingness to pay does not prevent a child taking part in the activity.

Damage to School property

The Head Teacher may ask a parent to pay for any damage for which the child is responsible.

Insurance

The County Council does not carry personal accident insurance in respect of pupils.

The County Council only insures against injury caused to children as a result of the negligence of the Authority, its servants or agents and does not insure to pay compensation following any injury suffered by a pupil.

The Governors, therefore, strongly advise parents to make individual arrangements to insure their child/children against accidental injury sustained at school, through their own insurance companies.

Though these particulars were correct in relation to this document, at the date specified in this document, it should not be assumed that there will be no change affecting the relevant arrangements or some matter particularised.

- (a) Before the start of, or during, the school year in question, or
- (b) In relation to subsequent school years

COMPLAINTS PROCEDURES

The Governors of the school are confident that most difficulties, which arise between parents and the school, will be resolved by informal, amicable discussion between parents and the Headteacher. If attempts to settle a complaint informally fail, the Headteacher will supply the complainant with documents explaining the arrangements for considering complaints on a formal basis.

INSPECTION OF DOCUMENTS

Schools are required to make available certain documents under the Education (School Curriculum and Related Information) Regulations 1989. The Headteacher will be pleased to make such documents available on request.